PROFESSIONAL WORK EXPERIENCE MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is between the University of Southeastern Philippines, a State University created through Batas Pambansa Bilang 12 (“USeP”) through its On the Job Training Program (“OJT”), University of Southeastern Philippines (“the Company”), and Jonard B. Tanilon, a student currently enrolled in USeP (“the Student”), collectively called the Parties.

The parties agree as follows:

1. The Company shall accommodate the Student to undergo OJT as a student-trainee.
2. The Company shall provide a planned and supervised program of internship; and shall maintain a safe and positive learning environment for the Student.
3. The company shall designate an OJT Supervisor who shall evaluate the Student’s performance at the end of the OJT through the Apprenticeship Program Evaluation Report Form.
4. USeP shall be solely responsible for the curricular components of the OJT and for giving the final credit to the Student at the end of the program.
5. USeP shall designate an OJT Coordinator and/or Adviser who shall serve as the program’s point of contact between the Company and USeP.
6. The Student shall work in the Company in accordance to the Competency Assessment requirements, which are mutually agreed by the Company and USeP.
7. The duration of the OJT shall be equivalent to one hundred sixty two (324) working hours, commencing on May 27, 2019 to \_\_\_\_\_\_\_\_\_\_\_\_\_\_, on a 5-day workweek, unless otherwise agreed upon by the parties herein.
8. This agreement shall not, in any way, constitute an employer-employee relationship between the Company and the Student.
9. USeP shall not be liable for any cost, loss, damages, liability, or expense which may arise out of the Student’s performance of services at the Company.
10. The Student shall be personally responsible for any and all liabilities, injury to his/herself or to property or persons attributable to his/her own fault or negligence while in the course of his/her training.
11. The company shall accommodate visits to be made by USeP in relation to the OJT of the Student.
12. The Student shall abide by the administrative policies, rules and standards of the Company and USeP.

IN WITNESS WHEREOF, the parties have hereunto affix their signatures on 24th day of June 2019 at Davao City.

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature over Printed Name)  Student | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature over Printed Name)  Parent/Guardian |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Signature over Printed Name)  Company Representative/  OJT Supervisor | LOURDES C. GENERALAO  University President  For the President:  TAMARA CHER R. MERCADO  Dean, Institute of Computing |